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Automated Fingerprint Submission	600 - 11		07-01-2019	1 of 1
Approval: Chief of Police	Manual: Policy and Procedure			

I. PURPOSE

The purpose of this policy is to establish guidelines for the use of the AFIX Tracking System.

II. DEFINITIONS

- A. AFIX Tracker: The AFIX Tracker is the PC-based Automated Fingerprint Identification System (AFIS) utilized by the Kinston Police Department; it is a database system which utilizes the most advanced fingerprint technologies available.

III. POLICY

- A. AFIX Tracker (an automated fingerprint identification system) is a computer based search method used for the rapid identification of latent fingerprints.
- B. AFIX Tracker (an automated fingerprint identification system) is a computer based search method used for the rapid identification of latent fingerprints.
- C. Upon determining that AFIX would enhance the investigation, the assigned Crime Lab personnel retrieves the latent print from evidence. The detective enters same into the AFIX Tracker.
- D. Upon determination that the latent is of AFIX quality, the technician uses the AFIX computer for search. After AFIX submission, the technician informs the detective of the status of the search (i.e. "hit" or "no hit").
- E. In the event that the AFIX search results in a "hit" - the technician has the latent identification verified by another AFIX technician and latent print examiner.