



# City of Kinston

Post Office Box 339

Kinston, North Carolina 28502

Phone: (252) 939-3110 Fax: (252) 939-3388



B. J. MURPHY  
Mayor

SCOTT A. STEVENS  
City Manager

JAMES P. CAULEY III  
City Attorney

CAROL L. BARWICK  
City Clerk

May 3, 2010

To: Mayor and City Councilmembers

From: Scott A. Stevens, City Manager

Subject: Draft FY 2010-2011 Budget

At the City Council retreat held on March 8, 2010, City Council provided some guidance on what they would like to see included in the FY 2010-11 budget. City Council priorities were street resurfacing, employee salary increases, replacement of water, sewer and electric infrastructure, employee benefits, community appearance, patrol vehicle replacement, succession planning, building repair, maintenance and appearance and non-patrol vehicle replacement.

The attached draft budget does include \$150,000 for street resurfacing, but has no proposed salary increase for employees for a second year and requires a reduction of 12 positions. Late last week we received preliminary notification that our health insurance premiums are expected to increase 21.9 percent. We hope to have final numbers from Municipal Insurance Trust (MIT) this week. In anticipation of this increase, we requested and have received a quote from BlueCross BlueShield that reflects a 19 percent increase and a slight reduction in our High Deductible Plan benefit.

Revenue, expenditure, justification and transfer sheets for all of our organizations are included in the draft budget. Highlights of changes of \$20,000 or greater in FY 2010-11 in salary and operating expenses are shown in Enclosure I. Existing and future debt service for each fund are shown in Enclosure II.

I would recommend that the City Council consider adopting the building permit fees that Lenoir County currently has in place and eliminating the inside cemetery lot and grave opening fees. Other than these two recommendations and the increases adopted in response to the Raftelis Report in April 2010, no other fee changes are proposed.

The City continues to defer capital outlay needs. For FY 2010-11, \$2,625,900 has been requested in capital outlay with \$1,353,400 being recommended. A capital outlay summary is included in the draft budget. While the difference in requested versus recommended in any year may not be significant, this trend has continued for several years. In our FY 2009-10 budget request, departments requested \$4,194,100, with \$2,166,000 approved in our budget.

### Enterprise Funds

We budgeted for a \$5.00 per ton increase in landfill tipping fees, but no other significant changes in operating costs are anticipated in FY 2010-11. While not included in the draft FY 2010-11 budget, the municipal electric rate should increase in future years to more adequately reflect the cost of electricity for all departments.

### General Fund

The General Fund is increasingly difficult to balance each year. This year was harder than most and the draft budget presented requires some additional cuts to close the existing \$221,600 difference between expenses and revenues and the increase in health insurance premiums of \$201,100.

General Fund Revenues are estimated to remain flat and some decreases in expenses are reflected in debt service and fuel. Our second largest revenue source, sales tax, is estimated to decrease by \$82,000. Costs to maintain the same service level have increased. For example, there is a 31.4 to 31.9 percent increase or \$135,000 in the local government retirement system contribution for all permanent employees, a 21.9 percent increase or \$201,100 in health insurance premiums, and the addition of our second of three \$250,000 payments for our traffic signal system.

To offset some of these increases, I am recommending that we eliminate funding for 12 full-time positions and 1 temporary full-time position within the General Fund. The majority of these positions are currently vacant, but full-time employees will be offered employment elsewhere within the organization if their position is eliminated. The positions are in the following areas:

- 2 - Recreation - Parks & Programs at \$35,000 each
- 2 - Public Services - Streets & Cemeteries at \$35,000 each
- 6 - Public Safety - Law Enforcement at \$45,000 each
- 1 - Human Resources - Administration at \$35,000
- 1 - Public Safety - Code Enforcement at \$60,000
- 1 - Public Safety - Administration at \$35,000

The draft budget includes the addition of one position in Engineering, one position in Planning and upgrading one position in Finance. In Engineering, an additional Civil Engineer is included to handle an increasing work load related to projects and stormwater management issues. The position in Planning is for a planner who would focus on community development issues and match grant programs with redevelopment needs within the community. In Finance, upgrading an accounting technician position, after retirement of the employee, to an accounting manager will further assist the Finance Director with tracking and monitoring the City's financial status.

I have included the Organizational Support requests in your notebooks and suggest we consider allowing each agency to address the City Council for five minutes or less at a future budget work session.

### General Fund Information

For each 1 percent increase in salaries, you would need an additional \$120,000 in annual funding. For each 1 cent on the tax rate, we would expect to receive an additional \$131,900 in revenue.

Please call if you have questions or need additional information.

**NOTE:** It is important to remember the budgets for the General and Enterprise Funds are interrelated and dependent on each other. Many organizations in the General Fund, such as City Clerk, City Council, City Manager, MIS, Finance, Human Resources, and Engineering are funded in part by the Enterprise Funds. If a reduction is made in these organizations it will mean that revenues also will decline for the General Fund and the reduction will not translate to a dollar for dollar reduction in the General Fund.

**GENERAL FUND**

Organization	Changes of \$20,000 or Greater in FY 2010-11 Draft Budget
City Clerk	No Significant Changes
City Council	(\$20,000) - No election expense
City Manager	(\$20,000) - Temp/Part-time salary - Attorney \$120,000 - Professional Services - Legal
MIS	No Significant Changes
Finance - Collection	No Significant Changes
Finance - Purchasing	No Significant Changes
Finance - Accounting	\$22,000 - Salary - Upgrade of 1 position
Human Resources	\$25,000 - Salary-Regular – Loss of 1 position \$40,000 - Medical Reimbursement
Public Services - Streets	(\$66,000) - Salaries-Regular – Loss of 2 positions \$25,000 - Street Construction \$25,000 - Street Resurfacing \$24,000 - Installment Contracts
Public Services - Buildings & Grounds Cemeteries	No Significant Changes
Public Services - Engineering	\$35,000 - Salaries-Regular - Additional position has a \$7,000 impact on GF
Planning	\$44,000 - Salaries-Regular - Additional position
Public Safety - Administration	(\$13,000) Salaries-Regular- Loss of 1 Position
Public Safety - Law Enforcement	(\$124,000) Salaries-Regular - Loss of 6 Positions Funded at 95%
Public Safety - Fire	\$29,000 Loan Principal \$148,950 Loan Interest Expense
Public Safety - Inspections/Code Enforce	(\$42,000) Salaries - Loss of 1 permanent Position Building demo \$38,000
Recreation-Admin	No Significant Changes
Recreation - Programs	(\$36,000) Salaries-Regular - Loss of 1 position
Recreation - Parks	(\$31,000) Salaries-Regular - Loss of 1 position (\$92,000) Installment Contracts
Recreation - County	Reviewed and approved by County Commissioners
Recreation - Stadium	No Significant Changes
Recreation - Sponsored Activities	No Significant Changes
Recreation - Visitors Center	No Significant Changes

**WATER FUND**

<b>Organization</b>	<b>Changes of \$20,000 or Greater in FY 2010-11 Draft Budget</b>
Public Services - Water Production	No Significant Changes
Public Services - Water Operations	(\$60,000) Professional Services - Engineering (\$21,000) Fleet Fuel

**WASTEWATER FUND**

<b>Organization</b>	<b>Changes of \$20,000 or Greater in FY 2010-11 Draft Budget</b>
Public Services - Wastewater	\$50,000 Professional Services - Engineering Black & Veatch Litigation (\$28,000) Electric Expense \$20,000 Service and Maintenance (\$35,000) Insurance

**ELECTRIC FUND**

<b>Organization</b>	<b>Changes of \$20,000 or Greater in FY 2010-11 Draft Budget</b>
Public Services - Electric	(\$31,000) Salary-Regular (\$60,000) Professional Services - Other (\$36,000) Distribution Supplies \$23,000 Meter Supplies (\$141,000) Fuel Oil Expense (\$27,000) Fleet Maintenance

**ENVIRONMENTAL SERVICES FUND**

<b>Organization</b>	<b>Changes of \$20,000 or Greater in FY 2010-11 Draft Budget</b>
Public Services - Environmental Services Bulk Leaf	No Significant Changes
Public Services - Environmental Services Vector Control	(\$13,400) Salaries-Regular - Loss of ½ position
Public Services - Environmental Services Commercial Solid Waste	(\$25,000) Salaries-Regular - Loss of ½ position \$33,000 Landfill Fees
Public Services - Environmental Services Residential Solid Waste	(\$28,000) Salaries-Regular – 1 position held vacant and unfunded pending evaluation. \$15,000 - Service added to chip yard debris (\$41,000) Fleet Fuel
Public Services - Environmental Services Recycling	No Significant Changes

**STORMWATER FUND**

<b>Organization</b>	<b>Changes of \$20,000 or Greater in FY 2010-11 Draft Budget</b>
Public Services - Stormwater	No Significant Changes

**PUBLIC SERVICE FUND**

<b>Organization</b>	<b>Changes of \$20,000 or Greater in FY 2010-11 Draft Budget</b>
Public Services - Administration	No Significant Changes
Public Services - Business Office	No Significant Changes
Public Services - Meter Reading	(\$23,000) Meter Supplies

**RISK MANAGEMENT FUND**

<b>Organization</b>	<b>Changes of \$20,000 or Greater in FY 2010-11 Draft Budget</b>
Human Resources Workmen's Compensation	Not included in budget, but need to add to our workmen's compensation reserves of \$568,000 to increase fund balance to \$800,000.
Human Resources - Risk Management	(\$20,000) Claims and Adjustments

**FLEET MAINTENANCE FUND**

<b>Organization</b>	<b>Changes of \$20,000 or Greater in FY 2010-11 Draft Budget</b>
Public Services - Fleet Maintenance	No Significant Changes

**FACILITIES & PROPERTY MANAGEMENT FUND**

<b>Organization</b>	<b>Changes of \$20,000 or Greater in FY 2010-11 Draft Budget</b>
Public Services - Buildings & Grounds City Hall	\$145,000 needed to replace HVAC system, but will operate for an additional year.
Public Services - Buildings & Grounds Miscellaneous	\$10,000 for maintenance at GATE moved to this organization
Public Services - Buildings & Grounds Public Services Complex	No Significant Changes

CITY OF KINSTON

Current Debt Service Payments (see details below)

Updated: 5/3/2010

G/E ANNUAL DEBT SERVICE REQUIREMENTS

FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15
1,025,706.15	863,891.25	808,084.08	649,678.09	571,339.53	559,496.82

GENERAL FUND - ANNUAL DEBT SERVICE REQUIREMENTS  
 LONG-TERM DEBT ACCOUNT GROUP  
 FOOTNOTE MATURITIES  
 FISCAL YEAR - 09/2010

Note: Does not include debt service on 2 Fire Trucks on order or proposed loan to relocate Fire Station # 2 and # 3

Fund	Debt #	Description	2009 - 2010		2010 - 2011		2011 - 2012		2012 - 2013		2013 - 2014	
			Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
1100	G-08	Recreation Facilities Improvements	110,000.00	3,719.38								
	G-14	Graniger Stadium Renovations 2002	137,931.04	64,293.10	137,931.04	56,500.00	137,931.04	48,706.89	137,931.04	40,913.79	137,931.04	33,120.69
	G-15	20 Police Cars & Equipment Conversion	98,892.25	2,343.55								
	G-15	Fire Truck	86,988.56	2,061.45								
	G-17	(8) '06 Crown Victorias, (1) '06 Trail Blazer, (2) '06 Harley Motorcycles	57,946.00	2,837.38	34,062.33	718.56						
	G-17	(1) 2006 Ford Expedition	5,000.00	244.83	2,939.87	61.83						
	G-22	(1) '07 Sterling Dump Truck (1) Asphalt Case Roller (1) Air Compressor	25,492.00	2,474.64	25,492.00	1,574.77	25,492.00	639.91				
	G-22	(1) 2006 Case International Hydraulic Backhoe	5,665.00	549.93	5,665.00	349.96	5,665.00	142.20				
	G-22	(7) Crown Vics (1) Trail Blazer (4) Chargers (1) Expedition-all Yr. 07's	72,000.00	6,989.40	72,000.00	4,447.80	72,000.00	1,807.36				
	G-26	Fire Station (note G-21 was the bridge loan, G-26 is permanent)	148,441.78	29,155.50	148,912.50	30,540.39	147,527.61	31,991.05	146,076.95	33,510.63	144,557.37	
	G-27	City Hall Renovation Project (note G-21 was the bridge loan, G-27 perm)	79,722.35	32,911.75	80,981.25	34,351.64	79,541.36	35,854.52	78,038.48	37,423.16	76,469.84	
	G-24	12 Police Cars, Forklift, 3 Pickup Trucks, Tractor, Maako Air Sys.	104,129.76	7,963.75	104,129.76	5,583.33	104,129.76	3,182.92	65,702.48	793.78		
	G-30	(10) Year 2010 Police Cars, Dump Truck, 2 Ford F-250 Pick up Trucks			101,240.00	19,236.00	101,240.00	15,186.00	101,240.00	11,136.00	101,240.00	7,086.80
		<b>Total Operating - Installment Purchases Payable</b>	<b>704,044.61</b>	<b>321,661.54</b>	<b>545,527.25</b>	<b>318,364.00</b>	<b>511,349.83</b>	<b>296,734.25</b>	<b>372,719.09</b>	<b>276,959.00</b>	<b>310,104.83</b>	<b>261,234.70</b>

**ENTERPRISE FUND - ANNUAL DEBT SERVICE REQUIREMENTS**  
**LONG-TERM DEBT ACCOUNT GROUP**  
**FOOTNOTE MATURITIES**  
**FISCAL YEAR - 09/2010**

Fund:	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15
Water	284,199.63	320,507.19	316,199.68	258,887.88	243,340.53	241,876.97
Wastewater	1,750,895.28	1,731,508.60	1,710,704.95	1,396,386.62	1,384,871.11	1,373,251.98
Electric	997,087.34	1,107,338.59	1,100,631.10	1,077,826.27	970,457.47	871,130.66
Env. Svcs	210,851.32	181,032.77	142,501.16	27,690.01	0.00	0.00
Stormwater	36,444.83	47,886.17	46,243.90	11,766.00	11,342.00	10,918.00
<b>Total</b>	<b>3,279,478.40</b>	<b>3,388,273.32</b>	<b>3,316,280.79</b>	<b>2,772,556.78</b>	<b>2,610,011.11</b>	<b>2,497,177.61</b>

Fund	2009 - 2010		2010 - 2011		2011 - 2012		2012 - 2013		2013 - 2014	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**Total Notes Payable - Water Fund**

6200 W&S Improvements (Sludge Management)	E-03	293,887.06	26,758.42	293,887.06	17,838.94	293,887.02	8,919.48	81,978.60	23,986.94	81,978.60	21,806.31
Engineering Fees for Northside WWTP	E-04	81,978.60	30,528.83	81,978.60	28,348.20	81,978.60	26,167.57	38,250.00	12,209.40	38,250.00	11,191.96
Adkins Branch Rehab Project	E-05	38,250.00	15,261.76	38,250.00	14,244.30	38,250.00	13,226.86	367,772.25	124,950.62	367,772.25	116,620.58
KRWRF Contract IV plus Engineering Fees Contract I-IV	E-19	367,772.25	149,940.74	367,772.25	141,610.70	367,772.25	133,280.66	488,000.85	161,146.96	488,000.85	149,618.85

**Total Notes Payable - Wastewater Fund**

<b>Total Notes Payable - All Enterprise Funds</b>		781,887.91	222,489.75	781,887.91	202,042.14	781,887.87	181,594.57	488,000.85	161,146.96	488,000.85	149,618.85
---	--	------------	------------	------------	------------	------------	------------	------------	------------	------------	------------

6100 (1) 07 Vac-Con PD3690 JetVac/Vacuum Truck  
 (2) 08 Ford F350 Crew Cabs, 2WD Backhoe  
 Pick-Up Truck, Dump Truck and Backhoe

<b>Total Installment Purchases - Water Fund</b>		68,317.22	6,378.84	101,317.22	10,463.25	101,317.22	6,897.55	47,038.87	3,838.37	33,000.00	2,310.00
---	--	-----------	----------	------------	-----------	------------	----------	-----------	----------	-----------	----------

6200 Waste Water Project  
 Various Sewer Projects (S9117, S9118, S9120 thru S9122)  
**Total Installment Purchases - Wastewater Fund**

		175,911.04	7,863.25	146,587.44	38,740.28	154,103.39	31,338.59	161,904.87	23,537.11	170,101.30	15,340.68
<b>Total Installment Purchases - Wastewater Fund</b>		175,911.04	7,863.25	146,587.44	38,740.28	154,103.39	31,338.59	161,904.87	23,537.11	170,101.30	15,340.68

6300 Improv. Electrical Distribution System - Smithfield Pkg  
 Supervisory Control & Data Acquisition Sys (S.C.A.D./A)  
 Bucket Truck, Line Truck, Trailer Mounted Wire Puller

<b>Total Installment Purchases - Electric Fund</b>		160,508.39	29,810.57	167,074.80	23,244.16	173,909.84	16,409.12	181,024.50	9,294.46	93,270.77	1,888.71
--	--	------------	-----------	------------	-----------	------------	-----------	------------	----------	-----------	----------

6400 (1) 2005 EZ Pack Front Loader Refuse Truck  
 (1) Rear Loader Refuse Truck  
 (2) '08 Intnl 7400 Residential Refuse Truck  
 4,432 Recycle Carts (95 Gallons)  
 2008 F150 Truck, 2009 Side Loader Refuse Truck

<b>Total Installment Purchases - Electric Fund</b>		186,650.69	33,256.29	288,377.10	43,734.28	295,212.14	32,058.84	284,313.33	20,086.75	188,430.77	8,549.91
--	--	------------	-----------	------------	-----------	------------	-----------	------------	-----------	------------	----------

**ENTERPRISE FUND - ANNUAL DEBT SERVICE REQUIREMENTS**  
**LONG-TERM DEBT ACCOUNT GROUP**  
**FOOTNOTE MATURITIES**  
**FISCAL YEAR - 09/2010**

Fund:	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15
Water	284,199.63	320,507.19	316,199.68	258,887.88	243,340.53	241,876.97
Wastewater	1,750,895.28	1,731,508.60	1,710,704.95	1,396,386.62	1,384,871.11	1,373,251.98
Electric	997,087.34	1,107,338.59	1,100,631.10	1,077,826.27	970,457.47	871,130.66
Env. Svcs	210,851.32	181,032.77	142,501.16	27,690.01	0.00	0.00
Stormwater	36,444.83	47,886.17	46,243.90	11,766.00	11,342.00	10,918.00
<b>Total</b>	<b>3,279,478.40</b>	<b>3,388,273.32</b>	<b>3,316,280.79</b>	<b>2,772,556.78</b>	<b>2,610,011.11</b>	<b>2,497,177.61</b>

Fund	Debt #	2009 - 2010		2010 - 2011		2011 - 2012		2012 - 2013		2013 - 2014	
		Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest

<b>Total Installment Purchases - Env Svcs Fund</b>											
6500	(1) 2007 Street Sweeper Johnson Model VT-650 Caterpillar 420E Backhoe	199,331.11	15,520.21	171,989.57	9,043.20	138,690.71	3,810.45	27,327.63	362.38	0.00	0.00
<b>Total Installment Purchases - Stormwater Fund</b>											
<b>Total Installment Purchases Payable - All Enterprise Funds</b>											
659,430.06 66,243.42 752,091.33 106,047.18 733,143.46 76,527.33 531,184.70 48,990.01 402,132.07 26,942.59											

6100	2004 Revenue Bonds - Advance Refunding of Series 1996	2,410.67	57,792.49	2,410.67	57,630.03	2,410.67	57,685.19	2,410.67	57,425.13	2,410.67	57,322.67
6100	2005 Refunding Remainder of Series 1996	126,560.07	22,800.34	130,176.07	18,509.95	133,792.07	14,096.98	138,613.41	9,561.43	143,434.75	4,862.44
<b>Total Revenue Bonds - Water Fund</b>											
128,970.74 80,592.83 132,586.74 76,139.98 136,202.74 71,782.17 141,024.08 66,986.56 145,845.42 62,185.11											

6200	2004 Revenue Bonds - Advance Refunding of Series 1996	1,528.33	36,601.64	1,528.33	36,536.69	1,528.33	36,571.66	1,528.33	36,406.78	1,528.33	36,341.82
6200	2005 Refunding Remainder of Series 1996	80,237.43	14,455.12	82,529.93	11,795.07	84,822.43	8,937.30	87,879.09	6,061.82	90,935.75	3,082.72
6200	Series 2004	152,924.00	77,492.34	159,492.33	70,924.01	166,172.03	64,244.31	173,480.12	56,936.22	180,931.36	49,484.98
<b>Total Revenue Bonds - B.L. Harbert Settlement + Legal Fees</b>											
117,995.77 81,508.70 122,426.03 77,078.44 127,022.63 72,481.84 131,791.82 67,712.65 136,740.07 62,764.40											
<b>Total Revenue Bonds - Wastewater Fund</b>											
352,685.53 210,057.80 365,976.62 196,274.21 379,545.42 182,235.11 394,679.36 167,117.47 410,135.51 151,673.92											

6300	2004 Revenue Bonds - Advance Refunding of Series 1996	6,061.00	145,153.37	6,061.00	144,895.78	6,061.00	145,034.46	6,061.00	144,380.60	6,061.00	144,123.00
6300	2005 Refunding Remainder of Series 1996	318,202.50	57,325.54	327,294.00	46,538.48	336,385.50	35,443.21	348,507.50	24,039.74	360,629.50	12,225.34
<b>Total Revenue Bonds Operating - Electric Fund</b>											
324,263.50 202,478.91 333,355.00 191,434.26 342,446.50 180,477.67 354,568.50 168,420.34 366,690.50 156,348.34											
<b>E9115 Series 2008 - HWY 70 Industrial Park Substation</b>											
Note: Interest has to be charged to Electric Fund Operating											
<b>Total Revenue Bonds-Substation Project-Electric Fund</b>											
148,120.08 102,317.87 153,681.39 96,756.56 159,451.51 90,986.44 165,438.27 84,999.68 171,649.81 78,788.14											
<b>Total Revenue Bonds - Electric Fund</b>											
472,383.58 304,796.78 487,036.39 288,190.82 501,898.01 271,464.11 520,006.77 253,420.02 538,340.31 235,136.48											

<b>Total Revenue Bonds Payable - All Enterprise Funds</b>											
954,039.85 595,387.41 985,599.75 560,605.01 1,017,646.17 525,481.39 1,055,710.21 487,524.05 1,094,321.24 448,995.51											

CITY OF KINSTON

Current Debt Service Payments (see details below)

Updated 5/3/2010

G/E ANNUAL DEBT SERVICE REQUIREMENTS

ENTERPRISE FUND - ANNUAL DEBT SERVICE REQUIREMENTS  
 LONG-TERM DEBT ACCOUNT GROUP  
 FOOTNOTE MATURITIES  
 FISCAL YEAR - 09/2010

Fund:	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15
Water	284,199.63	320,507.19	316,199.68	258,887.88	243,340.53	241,876.97
Wastewater	1,750,895.28	1,731,508.60	1,710,704.95	1,396,386.62	1,384,871.11	1,373,251.98
Electric	997,087.34	1,107,338.59	1,100,631.10	1,077,826.27	970,457.47	871,130.66
Env. Svcs	210,851.32	181,032.77	142,501.16	27,690.01	0.00	0.00
Stormwater	36,444.83	47,886.17	46,243.90	11,766.00	11,342.00	10,918.00
<b>Total</b>	<b>3,279,478.40</b>	<b>3,388,273.32</b>	<b>3,316,280.79</b>	<b>2,772,556.78</b>	<b>2,610,011.11</b>	<b>2,497,177.61</b>

Fund	Debt #	2009 - 2010		2010 - 2011		2011 - 2012		2012 - 2013		2013 - 2014	
		Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest

<b>Total Enterprise Fund Long Term Debt</b>		2,395,357.82	884,120.58	2,519,578.99	868,694.33	2,532,677.50	783,603.29	2,074,895.76	697,661.02	1,984,454.16	625,556.95
6100	Water Fund	197,287.96	86,911.67	233,903.96	86,603.23	237,519.96	78,679.72	188,062.95	70,824.93	178,845.42	64,495.11
6200	Wastewater Fund	1,310,484.48	440,410.80	1,294,451.97	437,056.63	1,315,536.68	395,168.27	1,044,585.08	351,801.54	1,068,237.66	316,633.45
6300	Electric Fund	659,034.27	338,053.07	775,413.49	331,925.10	797,110.15	303,520.95	804,320.10	273,506.17	726,771.08	243,686.39
6400	Environmental Services Fund	195,331.11	15,520.21	171,989.57	9,043.20	138,690.71	3,810.45	27,327.63	362.38	0.00	0.00
6500	Stormwater Fund	33,220.00	3,224.83	43,820.00	4,066.17	43,820.00	2,423.90	10,600.00	1,166.00	10,600.00	742.00
<b>Total Enterprise Fund Long Term Debt</b>		<b>2,395,357.82</b>	<b>884,120.58</b>	<b>2,519,578.99</b>	<b>868,694.33</b>	<b>2,532,677.50</b>	<b>783,603.29</b>	<b>2,074,895.76</b>	<b>697,661.02</b>	<b>1,984,454.16</b>	<b>625,556.95</b>

BUDGET SUMMARY

	FY09-10 ADOPTED BUDGET	ESTIMATE YEAR END	FY10-11 DEPT REQUEST	MANAGER RECOMM.
<b>GENERAL FUND</b>				
(1100)				
Revenue	21,086,466	20,025,712	20,297,350	20,040,700
Expenditure	21,086,467	20,734,109	23,013,600	20,262,300
Difference	(1)	(708,397)	(2,716,250)	(221,600)
<b>COMMUNITY DEVELOPMENT FUND</b>				
(2100)				
Revenue	6,762	0	0	0
Expenditure	6,762	0	0	0
Difference	0	0	0	0
<b>WATER FUND</b>				
(6100)				
Revenue	7,768,014	7,176,191	8,457,518	7,707,600
Expenditure	7,768,014	7,650,743	8,510,396	7,707,600
Difference	0	(474,552)	(52,878)	0
<b>WASTEWATER FUND</b>				
(6200)				
Revenue	6,025,240	4,439,400	4,651,900	5,150,400
Expenditure	6,025,240	4,520,711	4,837,250	5,150,400
Difference	0	(81,311)	(185,350)	0
<b>ELECTRIC FUND</b>				
(6300)				
Revenue	55,831,953	54,408,167	54,922,300	54,946,100
Expenditure	55,831,953	54,262,012	54,606,818	54,946,100
Difference	0	146,155	315,482	0
<b>ENVIRONMENTAL SERVICES FUND</b>				
(6400)				
Revenue	3,172,600	3,103,700	3,248,300	3,248,300
Expenditure	3,172,600	3,103,700	3,329,543	3,248,300
Difference	0	0	(81,243)	0
<b>PUBLIC SERVICES FUND</b>				
(6900)				
Revenue	1,909,307	1,912,628	1,916,500	1,916,500
Expenditure	1,909,307	1,864,290	1,738,947	1,916,500
Difference	0	48,338	177,553	0
<b>RISK MANAGEMENT FUND</b>				
(7100)				
Revenue	532,700	534,180	493,200	493,200
Expenditure	532,700	513,000	594,240	493,200
Difference	0	21,180	(101,040)	0
<b>FACILITIES &amp; PROPERTY MANAGEMENT FUND</b>				
(7200)				
Revenue	323,900	279,189	330,000	330,000
Expenditure	323,900	278,850	508,600	330,000
Difference	0	339	(178,600)	0
<b>FLEET MAINTENANCE FUND</b>				
(7140)				
Revenue	495,600	495,600	478,324	478,300
Expenditure	495,600	485,200	514,600	478,300
Difference	0	10,400	(36,276)	(0)

STORMWATER FUND  
(6500)

Revenue	965,080	984,980	911,700	946,700
Expenditure	965,080	934,032	911,700	946,700
Difference	0	50,948	0	0

TOTAL BUDGET

Revenue	98,117,622	93,359,747	95,707,092	95,257,800
Expenditure	98,117,623	94,346,647	98,565,693	95,479,399
Difference	(1)	(986,900)	(2,858,601)	(221,600)

**2010-11 CAPITAL OUTLAY SUMMARY**

	Requested Amount	Replace/ Addition Manager Recommendations	Requested Amount	Manager Recommendations Budget Funding	Adopted Loan Funding	Budget/Loan Funding
GENERAL FUND TOTAL	\$ 1,517,200	\$ 587,300	\$ -	\$ -	\$ -	
WATER FUND TOTAL	194,900	100,000	-	-	-	
WASTEWATER FUND TOTAL	-	-	-	-	-	
ELECTRIC FUND TOTAL	329,300	328,800	-	-	-	
ENVIRONMENTAL SERVICES FUND TOTAL	181,000	161,000	-	-	-	
STORMWATER FUND TOTAL	154,000	135,000	-	-	-	
PUBLIC SERVICES FUND TOTAL	26,600	25,800	-	-	-	
EMPLOYEE HEALTH & INSURANCE FUND TOTAL	23,000	-	-	-	-	
FLEET MAINTENANCE FUND TOTAL	8,300	7,500	-	-	-	
FACILITIES & PROPERTIES MGMT FUND TOTAL	191,600	8,000	-	-	-	
<b>TOTAL</b>	<b>\$ 2,625,900</b>	<b>\$ 1,353,400</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

**2010-11 CAPITAL OUTLAY SUMMARY**

	Replace/ Addition	Requested Amount	Manager Recommends	Adopted	Budget/Loan Funding
<b>GENERAL FUND - 1100</b>					
4122 MIS					
75200 <b>Data Processing</b>					
Replace Main System w/linux/linux system	R	\$ 100,000	-		
MIS Total Request		\$ 100,000	\$ -	\$ -	
4130 Collections					
79301 <b>Economic Development Reimb</b>					
Collections Total Request	R	\$ 25,500	25,500		
		\$ 25,500	\$ 25,500	\$ -	
4133 Purchasing/Warehouse					
75800 <b>Building Improvements</b>					
Replace 4 fuel dispensers & remove old	R	\$ 40,000	-		
Purchasing/Warehouse Total Request		\$ 40,000	\$ -	\$ -	
4252 Public Services - Street Maintenance					
75400 <b>Vehicles</b>					
Tandem dump truck (used)	R	\$ 60,000	-		
75500 <b>Equipment</b>					
Backhoe	A	\$ 100,000	-		
75990 <b>Other</b>					
Widen 800 block of Heritage at intersection with Vernon	R	\$ 35,000	-		
Repair portions of Autumn & Briarwood	R	\$ 45,000	40,000		
Public Services -Street Maintenance Total Request		\$ 240,000	\$ 40,000	\$ -	
4253 Public Services - Building Grounds/ Cemetery					
75990 <b>Other</b>					
Pave Westview Cemetery roads	R	\$ 58,000	-		
Public Services - Building Grounds/cemetery Total Request		\$ 58,000	\$ -	\$ -	

**2010-11 CAPITAL OUTLAY SUMMARY**

	Replace/ Addition	Requested Amount	Manager Recommends	Adopted	Budget/Loan Funding
4292 Planning					
<b>75200 Data Processing</b>	A	\$ 2,000	2,000		
Computer & GIS access for new CD position		\$ 2,000	2,000		
Planning Total Request					
4370 Public Safety - Administration					
<b>75200 Data Processing</b>	R	\$ 2,000	2,000		
Computers		\$ 2,000	2,000		
Public Safety - Administration Total Request					
4371 Public Safety - Law Enforcement					
<b>75200 Data Processing</b>	R	\$ 3,200	3,200		
Desktop computers & Monitors					
<b>75400 Vehicles</b>	R	\$ 420,000	84,000		L
15 Police vehicles & equipment removal-reinstallation		\$ 423,200	87,200		
Public Safety - Law Enforcement Total Request					
4372 Public Safety - Fire & Rescue					
<b>75200 Data Processing</b>	R	\$ 2,600	2,600		
Monitors for FS1 & engine 11 & monitor for Asst Chief					
<b>75400 Vehicles</b>	R	\$ 30,000	30,000		L
Replace F250					
<b>75500 Equipment</b>	A	\$ 11,000	-		
Furniture for two new fire stations		\$ 43,600	32,600		
Public Safety - Fire & Rescue Total Request					
4375 Public Safety - Code Enforcement					
<b>75200 Data Processing</b>	R	\$ 37,800	-		
Replace old software & monitor		\$ 37,800	-		
Public Safety - Code Enforcement Total Request					
4510 Public Services - Engineering					

**2010-11 CAPITAL OUTLAY SUMMARY**

	Replace/ Addition	Requested Amount	Manager Recommends	Adopted	Budget/Loan Funding
<b>75200 Data Processing</b>					
Renew subscription for 2008 Civil 3D Autocad	R	\$ 1,300	1,300		
Computer for GIS System	R	\$ 2,000	2,000		
Various GIS software updates	R	\$ 3,800	3,800		
3 CRT monitors	R	\$ 900	900		
<b>75400 Vehicles</b>					
Bucket Truck (used)	R	\$ 30,000	-		
Ford F150 Crew Cab	R	\$ 23,500	-		
<b>75990 Other</b>					
2nd payment of traffic signal project		\$ 256,000	256,000		
Public Services - Engineering Total Request		\$ 317,500	\$ 264,000	\$ -	
6120 Recreation - Administration					
<b>75200 Data Processing</b>					
Computer software for facility management and online registration	A	\$ 5,000	5,000		
Recreation - Administration Total Request		\$ 5,000	\$ 5,000	\$ -	
6121 Recreation - Programs					
<b>75200 Data Processing</b>					
Computers (County leasing program 25% )	A	\$ 1,000	-		
<b>75500 Other Equipment</b>					
Tables & Chairs for centers	A	\$ 6,000	-		
<b>75510 Recreation</b>					
Table games for Holloway & Mock Gym	A	\$ 3,000	3,000		
Recreation - Programs Total Request		\$ 10,000	\$ 3,000	\$ -	
6122 Recreation - Parks					
<b>75400 Vehicles</b>					
Replace 1996 Chevy Crew Cab	R	\$ 25,000	25,000		L
<b>75500 Equipment</b>					
Replace 1993 Jacobsen mower	R	\$ 13,000	-		
<b>75800 Building Improvements</b>					
Replace & reposition arch in Holloway gym	R	\$ 15,000			

**2010-11 CAPITAL OUTLAY SUMMARY**

	Replace/ Addition	Requested Amount	Manager Recommends	Adopted	Budget/Loan Funding
Refinish gym floor at Fairfield gym	R	\$ 9,500			
Refinish gym floor at Holloway	R	\$ 10,500			
Replace bleachers in Fairfield gym	R	\$ 12,100			
Paint Holloway Center	R	\$ 10,000			
Repair inside of pool building at Holloway/Emma Webb	R	\$ 10,000			
Repair Fairfield kitchen	R	\$ 15,000			
Landscape Emma Webb park	R	\$ 5,000			
Repair pool leat at Emma Webb pool	R	\$ 20,000	50,000		
Recreation - Parks Total Request		\$ 145,100	\$ 75,000	\$ -	
6124 Recreation - Stadium					
<b>75500 Equipment</b>					
Toro Greensmower	R	\$ 7,500	26,000		L
<b>75800 Building Improvements</b>					
Relamp field lights	R	\$ 14,000	-		
Sandblast, prime & seal 4 sections of grandstand	R	\$ 46,000	25,000		
Recreation - Stadium Total Request		\$ 67,500	\$ 51,000	\$ -	
<b>GENERAL FUND TOTAL REQUEST</b>		<b>\$ 1,517,200</b>	<b>\$ 587,300</b>	<b>\$ -</b>	

**2010-11 CAPITAL OUTLAY SUMMARY**

	Replace/ Addition	Requested Amount	Manager Recommends	Adopted	Budget/Loan Funding
<b>WATER FUND - 6100</b>					
7101 Public Services - Water Production					
75400 <b>Vehicles</b>					
Replace 1999 Ford F250 w/4WD	R	\$ 22,000	-		
75500 <b>Equipment</b>					
Replace 1997 John Deere F935 riding mower	R	\$ 13,000	13,000		L
Public Services - Water Production Total Request		\$ 35,000	\$ 13,000	\$ -	
7103 Public Services - Water Operations					
75400 <b>Vehicles</b>					
Replace 2000 F350 Crew Cab	R	\$ 28,000	-		
Replace 2001 Dodge 4x4 3/4 ton truck	R	\$ 22,000	-		
75500 <b>Equipment</b>					
Replace 1988 Case 2WD backhoe	R	\$ 80,000	80,000		L
Replace 1989 Hudson Trailer	R	\$ 7,000	7,000		L
Replace 1996 Scagg mower	R	\$ 8,400	-		
Replace 1997 Yamaha ATV	R	\$ 8,500	-		
Replace 1989 Rammax roller/Packer	R	\$ 6,000	-		
Public Services - Water Production Total Request		\$ 159,900	\$ 87,000	\$ -	

**2010-11 CAPITAL OUTLAY SUMMARY**

	Replace/ Addition	Requested Amount	Manager Recommendations	Adopted	Budget/Loan Funding
<b>ELECTRIC FUND - 6300</b>					
7202 Public Services - Electric Operations					
75200	<b>Data Processing</b>				
	PC for Electric Supervisors Room	\$ 1,300	800		
75400	<b>Vehicles</b>				
	Replace 1993 F150 Ford Truck	\$ 28,000	28,000		L
	Replace 1990 GMC Derrick Truck	\$ 200,000	200,000		L
75960	<b>Distribution System</b>				
	Replace braker controls at POD	\$ 50,000	50,000		
	Replace underground primary system at Waitwood subdivision	\$ 50,000	50,000		
	Public Services - Electric Operations Total Request	\$ 329,300	\$ 328,800		

**2010-11 CAPITAL OUTLAY SUMMARY**

	Replace/ Addition	Requested Amount	Manager Recommendations	Adopted	Budget/Loan Funding
<b>ENVIRONMENTAL SERVICES FUND - 6400</b>					
4249 Public Services - Bulk Leaf Collection					
<b>75500 Equipment</b>					
Replace 1983 leaf machine	R	\$ 20,000	-		
Public Services - Bulk Leaf Collection Total Request		\$ 20,000	\$ -	\$ -	
4254 Public Services - Vector Control					
<b>75200 Data Processing</b>					
Computer/printer to receive State transmissions regarding vector control	A	\$ 1,000	1,000		
Public Services - Vector Control Total Request		\$ 1,000	\$ 1,000	\$ -	
4256 Public Services - Residential Solid Waste					
<b>75400 Vehicles</b>					
Replace 1995 Evo side loader truck	R	\$ 160,000	160,000		L
Public Services - Residential Solid Waste Total Request		\$ 160,000	\$ 160,000	\$ -	

**2010-11 CAPITAL OUTLAY SUMMARY**

	Replace/ Addition	Requested Amount	Manager Recommendations	Adopted	Budget/Loan Funding
--	----------------------	---------------------	----------------------------	---------	------------------------

**STORMWATER FUND - 6500**

7501 Public Services - Stormwater					
75400 <b>Vehicles</b>					
Replace 1995 Ford F350 Crew Cab	R	\$ 35,000	35,000		L
75500 <b>Equipment</b>					
Pole mounted pipeline camera system for inspection	A	\$ 19,000	-		
75990 <b>Other</b>					
Replacement of storm pipes on Chestnut St	R	\$ 100,000	<u>100,000</u>		
Public Services - Stormwater Total Request		\$ 154,000	\$ 135,000	-	

**2010-11 CAPITAL OUTLAY SUMMARY**

	Replace/ Addition	Requested Amount	Manager Recommends	Adopted	Budget/Loan Funding
--	----------------------	---------------------	-----------------------	---------	------------------------

**PUBLIC SERVICES - 6900**

7301 Public Services - Administration

**75200 Data Processing**

Computer for Safety Officer

Laptop for Administrative Staff

R	\$ 800	800			
A	\$ 800	-			

	\$ 1,600	\$ 800		\$ -	
--	----------	--------	--	------	--

Public Services - Administration Total Request

7303 Public Services - Meter Reading

**75500 Equipment**

3 phase mobile meter tester

R	\$ 25,000	25,000			
---	-----------	--------	--	--	--

	\$ 25,000	\$ 25,000		\$ -	
--	-----------	-----------	--	------	--

Public Services - Meter Reading Total Request

**2010-11 CAPITAL OUTLAY SUMMARY**

	<b>Replace/ Addition</b>	<b>Requested Amount</b>	<b>Manager Recommends</b>	<b>Adopted</b>	<b>Budget/Loan Funding</b>
--	------------------------------	-----------------------------	-------------------------------	----------------	--------------------------------

**EMPLOYEE HEALTH & INSURANCE FUND - 7100**

4141 Employee Health					
75200 <b>Data Processing</b>					
Replace discontinued Occupational Health data mgt software	R	\$ 20,000	-		
75500 <b>Equipment</b>					
Pulmonary function equipment	R	\$ 3,000	-		
Employee Health Total Request		\$ 23,000	\$ -		\$ -

**2010-11 CAPITAL OUTLAY SUMMARY**

Replace/ Addition Requested Amount Manager Recommends Adopted Budget/Loan Funding

**FLEET MAINTENANCE - 7140**

4251 Public Services - Fleet Maintenance

**75200 Data Processing**

Mitchell on demand for vehicles & to receive recall, info & support  
 Allison transmission software  
 Laptop for diagnostics

A	\$	6,000	6,000	
A	\$	1,500	1,500	
A	\$	800	-	
	\$	8,300	7,500	\$ -

Public Services - Fleet Maintenance Total Request

**2010-11 CAPITAL OUTLAY SUMMARY**

		Replace/ Addition	Requested Amount	Manager Recommends	Adopted	Budget/Loan Funding
<b>FACILITIES &amp; PROPERTIES MGT FUND - 7200</b>						
75500	4260	Building & Grounds - City Hall				
		<b>Equipment</b>				
		Replacement of HVAC & cooling tower with 80 ton unit	\$ 145,000	-		
		Building & Grounds - City Hall Total Request	\$ 145,000	\$ -	\$ -	
75500	7204	Building & Grounds - Public Service Complex				
		<b>Equipment</b>				
		Pressure Washer	\$ 8,000	8,000		
75800		<b>Building Improvement</b>				
		Shelter for ES leaf blower	\$ 25,000	-		
		Key-lock security system	\$ 13,600	-		
			\$ 46,600	\$ 8,000	\$ -	