



# CITY OF KINSTON

Planning & Code Enforcement  
Post Office Box 339 / 205 East King Street  
Kinston, North Carolina 28502  
Phone 252-939-32671  
planning@ci.kinston.nc.us

## Temporary Sign Permit

This form must be returned to the Planning Department at least two days prior to use of temporary sign. Please note that a temporary sign may be displayed up to 14 days for 2 separate periods during a 365 day period, as permitted by city ordinance. There is no fee associated with this permit.

Application Date: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email: \_\_\_\_\_

Date(s) to display sign: \_\_\_\_\_

Number of signs: \_\_\_\_\_

Size of sign(s): \_\_\_\_\_

\_\_\_\_\_

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I understand that the City of Kinston Unified Development Ordinance permits use of temporary signs for Two (2) fourteen day periods, totaling 28 days, during a 365 day period.

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Approved by:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Comments:** \_\_\_\_\_